

Institution Letterhead Required

<Date>

Enactus
Attn: Rebekah Cooper
Director, Enactus United States Programs
1959 E. Kerr Street
Springfield, MO 65803

Dear Rebekah:

It is my pleasure to submit this letter of support for the establishment of the <Name of Institution> Enactus program. I am also pleased to appoint <Name of faculty advisor>, <Title> for the position of faculty advisor for the program.

<Name of faculty advisor> has been a member of the <Faculty/Staff> at <Name of Institution> for <number of years>. Currently <Name of faculty advisor> teaches <Name of class/classes>. I am confident that <Name of faculty advisor> will be an excellent advisor for our program.

If you have any questions or need any further information, please don't hesitate to contact me.

Sincerely,

Signature Required

<Name of administrator>
<Title>