



Please note that this information is for use by the Enactus organization only. The information provided will not be distributed to the judges at any Enactus competition.

Your Enactus Team Portfolio Report will not be final until the last step "Verify and Submit" and the "Submit" button is clicked.

If you edit any information *after it is submitted*, the Team Portfolio Report will be incomplete until you submit it again.

Submission of your Enactus Team Portfolio Report **MUST** be completed prior by **February 22, 2016** for all competing teams. Failure to submit your Enactus Team Portfolio Report will result in your presentation **NOT** being eligible for judging at the 2016 Enactus United States Competition.

There are 9 steps to complete the Team Portfolio Report:

1. Team Information
2. Project Information
3. Business Advisory Board Members
4. Team Funding
5. Partnerships/Collaborations
6. Working Outside Your Home Country
7. Jobs and Internships
8. Online Presence
9. Verify and Submit

Once you verify and submit the Enactus Team Portfolio Report in Step 9, you will be notified within 24 hours via email when your submission is confirmed with Enactus United States Programs Department.

If you do not receive the confirmation email, please contact the Enactus United States Programs Department at 1-800-235-9585.

Step 1 of 9 - Team Information

Email Address	preferred@enactus.org
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CONFIRMATION LETTER WILL BE SENT TO THIS EMAIL.

If any of the information is incorrect below, please indicate in the "Correction" box provided.

Institution Classification	Baccalaureate - Gener CLASSIFICATIONS: 2 YEAR 4 YEAR BACCALAUREATE - GENERAL BACCALAUREATE - LIBERAL ARTS COMMUNITY COLLEGE MASTER'S COLLEGE/UNIVERSITY DOCTORAL GRANTING UNIVERSITY	
W-9 on file for School	Yes	
School District/System	SF School District	
School Public/Private	Private	
	Code	Accreditation/Diversity

School Accreditation/Diversity

AACSB_M	AACSB Member
ARWU	Academic Ranking of World Universities - Top US 100
Tribal	Tribal Schools

EXAMPLES (PLEASE LIST ANY BELOW IN THE COMMENTS/CORRECTIONS SECTION):

- ARWU
- FAITH BASED
- MINORITY FOCUSED
- STEM BASED

Primary Faculty Advisor's University Address

All checks will be mailed to the Primary Advisor's University address, listed below.

Mr. USA ADVISOR
Dean of Business
ZZZ - Test USA Test (69010)

Mr. Fred Advisor
this is new
ZZZ - Test USA Test (69010)
1958 West Glenstone
PO Box 12
Cedar Rapids IA 52403

Corrections/Comments

Nothing to change

University Information

School Enrollment

18000

UNIVERSITY ENROLLMENT (NOT TEAM MEMBERS)

Institution Classification

Master's College/University ▼

Course Information

Do you currently offer Enactus as course credit?

Yes No

How many credit hours are offered?

3

Are you willing to submit your syllabus to share with other teams?

Yes No

Enactus Team Information

How many Enactus team advisors are involved on your team?

2

Has your team applied and been approved as a 501(c)3 – non-profit organization?

Yes No

How does your team make decisions?

Majority Vote from the Student ▼

What was your student recruitment goal this year?

100

How many new students did you recruit?

99

Does your team have written By-Laws?

Yes No

How are your student officers elected?

Vote

How does your team train new members?

Videos

Save and Continue



Step 2 of 9 - Project Information

This report provides key information on the team's projects in the program year. Although the information submitted is used by Enactus and will not be shared with judges as part of the evaluation at any competitive event, it must be completed and submitted online by each active team prior to competing at a regional/national competition.

This report is intended to capture expanded information on your team's projects. It is mandatory that teams submit a Project Report for all projects.

Project Name:	<input type="text"/>
Student Project Lead (if applicable):	--Please Select-- <input type="button" value="v"/>
Project Start Date:	--Select One-- <input type="button" value="v"/> Year: <input type="text"/>
Project End Date (if applicable):	--Select One-- <input type="button" value="v"/> Year: <input type="text"/>
Project Status:	<input type="radio"/> New <input type="radio"/> Continuing
Presenting Project at Competition?:	<input type="radio"/> Yes <input type="radio"/> No
Target Audience:	<input type="checkbox"/> Men (25 & up) <input type="checkbox"/> Children (up to age 15) <input type="checkbox"/> Women (25 & up) <input type="checkbox"/> Youth (ages 15-24)
Description of Target Audience:	<input type="text"/>
Area of Need (check all that are applicable):	<input type="checkbox"/> Families <input type="checkbox"/> Prisoners / Previously Incarcerated <input type="checkbox"/> Farmers / Agriculturally Based <input type="checkbox"/> Refugees <input type="checkbox"/> Homeless <input type="checkbox"/> Rural Populations <input type="checkbox"/> Individuals with Disabilities <input type="checkbox"/> Unemployed <input type="checkbox"/> Minority Focused <input type="checkbox"/> Veterans / Military Families <input type="checkbox"/> Poverty
Project Description:	<input type="text"/>
	<input type="checkbox"/> Agriculture/ Irrigation <input type="checkbox"/> Health & Sanitation <input type="checkbox"/> Education <input type="checkbox"/> New Business Development <input type="checkbox"/> Energy <input type="checkbox"/> Skilled Labor (Vocational Skills, etc)

Project Categories
(check all that are applicable):

- Environmental Initiatives Technology
 Existing Business Development Water
 Food Security

Other (Please Specify):

Project Partners:

Project Information and Impacts

Number of Enactus student team member hours:

Number of non-Enactus member hours (including Business Advisory Board Members, community members, volunteers):

Total Cost of Project:

Number of men (25 & up):

Number of women (25 & up):

Number of children (up to age 15):

Number of youth (ages 15-24):

Other (Please Specify):

Other Amount:

Indirect Human Impact:

Indirect Financial Impact:

Livelihoods Assets

Note: Your project may not increase access to and/or protect assets in all asset categories. If an asset category is not relevant to your project, please select "No".

Did your project increase access to and/or protect the financial assets of your target audience?

Yes No

Please note any applicable outputs/outcomes. If your team measured any asset outputs/outcomes not included below, please list them under "Other metrics".

Number of new businesses created:

Number of new job opportunities created:

Revenue increase (in local currency):

Other financial asset metrics:

Did your project increase access to and/or protect the social assets of your target audience? Yes No

Please note any applicable outputs/outcomes. If your team measured any asset outputs/outcomes not included below, please list them under "Other metrics".

Number of non-Enactus team members involved in volunteering:

Total volunteer hours completed by non-Enactus team members:

Number of people socially integrated into their communities:

Other social asset metrics:

Did your project increase access to and/or protect the natural assets of your target audience? Yes No

Please note any applicable outputs/outcomes. If your team measured any asset outputs/outcomes not included below, please list them under "Other metrics".

Tons of waste diverted:

Tons of CO2 emissions reduced:

Other natural asset metrics:

Did your project increase access to and/or protect the physical assets of your target audience? Yes No

Please note any applicable outputs/outcomes. If your team measured any asset outputs/outcomes not included below, please list them under "Other metrics".

Number of people with new access to a clean, sustainable energy source:

Number of people with new access to products/practices which reduce disease and promote health:

Number of people with new sustainable access to adequate food supply:

Number of people given access to clean, safe drinking water:

Other physical asset metrics:

Did your project increase access to and/or protect the human assets of your target audience? Yes No

Please note any applicable outputs/outcomes. If your team measured any asset outputs/outcomes not included below, please list them under "Other metrics".

Number of people with new access to education:

Number of people educated on financial literacy:

Number of people educated on practices for disease reduction:

Number of people educated on a new handicraft or manual labor skill:

Number of people obtaining jobs as a result of education provided by the project:

Other human asset metrics:

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Step 3 of 9 - Business Advisory Board Members

Most teams organize a committee of select individuals that offer support to the team throughout the year. The support can be defined in various ways; financial support, project expertise and participation, and advice/guidance in all other areas. This committee, often known as a Business Advisory Board (BAB), is usually comprised of select supporters of the team from their business community as well as institutional/university administrators. If your team has a BAB, please list the Name, Title, Company, and Email here. Your Faculty Advisor(s) should not be counted as BAB members.

Do you have Business Advisory Board Members? Yes No

First Name: Clear

Last Name:

Title:

Company:

Email:

How long have they been on the BAB?: (Years)

Is BAB Member an Enactus alumni (not only from your team but any prior Enactus/SIFE team): Yes No

Save

	First Name	Last Name	Title	Company	Email	How long have they been on the BAB?	Status
Edit Delete	Julie	Brown	Title	Company	Email@enactus.org	12	UPDATED

How often does the Business Advisory Board meet?

How satisfied are you that your BAB has helped your team in each of the following areas?

Provided guidance and mentorship: Very Satisfied Satisfied Neither Satisfied or Dissatisfied Dissatisfied Very Dissatisfied

Introduced your team to other business leaders in the community: Very Satisfied Satisfied Neither Satisfied or Dissatisfied Dissatisfied Very Dissatisfied

Suggested project ideas Very Satisfied Satisfied Neither Satisfied or Dissatisfied Dissatisfied Very Dissatisfied

Provided access to needed resources: Very Satisfied Satisfied Neither Satisfied or Dissatisfied Dissatisfied Very Dissatisfied

Funded opportunities:

- Very Satisfied Satisfied Neither Satisfied or Dissatisfied Dissatisfied Very Dissatisfied

**Gave feedback on projects
and your presentation:**

- Very Satisfied Satisfied Neither Satisfied or Dissatisfied Dissatisfied Very Dissatisfied

Additional comments:

They are the best ever.

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Step 4 of 9 - Team Funding

Each team will need to report gifts and grants, campus funding, endowment principle and endowment income, gross revenue and net income from Enactus team business, and other income.

Endowment Principle:	111
Endowment Earnings:	222
Institutional Support:	333
Team Entrepreneurial Activities:	0
In-Kind Donations:	555

Grants and Gifts:

Grant/Gift Name:	
Grant Amount:	

Add New

	Grant Name	Grant Amount
Delete	gift	1500
Delete	gift 2	1000

Business Advisory Board (BAB) or Non-BAB Donations:

Type:	<input checked="" type="radio"/> BAB <input type="radio"/> Non-BAB
Individual/Company:	
Donation Amount:	

Add New

	Type Donation	Individual/Company	Donation Amount
Delete	BAB	bab 1	100
Delete	BAB	bab 2	200
Delete	Non-BAB	non 1	300
Delete	Non-BAB	non 2	400

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Step 5 of 9 - Partnerships/Collaborations

If your team has partnered with any of the organizations listed or collaborated with another team or organizations that focus on Microfinance, please check appropriate box. You may mark more than one, if applicable. Enactus would like to track its worldwide involvement with these specific entities/initiatives.

- AIESEC
- Another Enactus Team
- Ashoka
- Chamber of Commerce
- Junior Achievement
- Microfinance Organizations
- Rotary International
- United Way

List all Enactus Team(s) or organizations that your Enactus team has partnered or collaborated with this academic year.

Type of Organization: Enactus Team Business/Non-Enactus Partner Other (Please specify type)

Add New

	Partnership/Collaboration	Type of Organization
Delete	jkj	Enactus Team
Delete	yuiyuiy	Enactus Team

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Step 6 of 9 - Working Outside Your Home Country

Please list any and all countries, other than yours, where your team has conducted community outreach projects. **Also, please note that all projects abroad must be reported to your RPM organization before final execution.**

Country: [Add New](#)

	Country
Delete	Armenia
Delete	South Africa

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Step 7 of 9 - Jobs and Internships

Did any of your Enactus students receive jobs or internships this academic year as a result of their participation in Enactus ? If so, please enter the following information:

Student:

Company:

Type of Position: Job Paid Internship Unpaid Internship

FT/PT: Full Time Part Time

Add New

	Student	Company	Type of Position	FT/PT
Delete	Nevels, Shelly A.(Test)	asdf	Paid Intern	Part-time

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**Step 8 of 9 - Online Presence**

Please indicate here if your team is using any of the social sites listed in its project and/or operational endeavors. If your team has an official website address that is functional and active at the time of completing this form, please share the link with us. You may include all websites related to your team, including specific project-focused sites. Do not include sites of your partner organizations or university (except if link is to a specific page dedicated to your team).

Facebook URL:	
Twitter URL:	
YouTube URL:	You've been tubed
LinkedIn URL:	LINKED
Team Website URL:	TEAM WEBSITE
Other URL:	OTHER

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Step 9 of 9 - Verify and Submit

Below is a summary of your information. If the information is complete and correct, please click the "Submit" button.

If you need to make changes to any of the information, use the navigation buttons below. Once you update the desired information, you will need to click the "Next" button to return to this page.

If you need to make changes after the Enactus Team Portfolio Report has been submitted, you can do so by re-submitting the Team Portfolio Report. If you have any questions you can contact the Enactus United States Programs Department at 1-800-235-9585 or Teams@Enactus.org.

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[Submit](#)

ZZZ-TestUSA Test(69010) [Edit](#)

Individual Submitted Team Portfolio Report: Fred Advisor (preferred@enactus.org)

Institution Classification: Baccalaureate - General

W-9 on file for School: Yes

School District/System: SF School District

School Public/Private: Private

School Accreditation/Diversity:

AACSB_M AACSB Member

ARWU Academic Ranking of World Universities - Top US 100

Tribal Tribal Schools

Corrections/Comments: Nothing to change

School Enrollment: 18000

Institution Classification: Master's College/University

Has your team applied and been approved as a 501(c)3 – non-profit organization? Yes

Number of Enactus Advisors: 2

Do you currently offer Enactus as course credit?: Yes

How many credit hours are offered?: 3

Are you willing to submit your syllabus to share with other teams?: Yes

Primary Faculty Advisor's University Address:

All checks will be mailed to the Primary Advisor's University address, listed below.

Mr. USA ADVISOR
Dean of Business
ZZZ - Test USA Test (69010)

Mr. Fred Advisor
this is new
ZZZ - Test USA Test (69010)
1958 West Glenstone
PO Box 12
Cedar Rapids IA 52403

Project Information [Edit](#)

Business Advisory Board

Members [Edit](#)

Team Funding [Edit](#)

Company Title	Last Name	First Name	Email	Years on BAB
Company Title	Brown	Julie	Email@enactus.org	12

Partnerships/Collaborations [Edit](#)

Endowment Principle: \$111.00

Endowment Earnings: \$222.00

Institutional Support: \$333.00

Team Entrepreneurial Activities: \$0.00

In-Kind Donations: \$555.00

Grants and Gifts

gift \$1,500.00

gift 2 \$1,000.00

Business Advisory Board (BAB) or Non-BAB Donations

BAB: bab 1 \$100.00

BAB: bab 2 \$200.00

Non-BAB: non 1 \$300.00

Non-BAB: non 2 \$400.00

Working Outside Your Home Country [Edit](#)

Partnership/Collaboration Type of Organization

jkj Enactus Team

yuiyuiy Enactus Team

Jobs and Internships [Edit](#)

Armenia

South Africa

Online Presence [Edit](#)

Student Company Position Type FT/PT

Nevels, Shelly A.(Test) asdf Paid Intern Part-time

Verify and Submit [Edit](#)

Facebook facebook

Twitter twitter

YouTube yourtube

LinkedIn linked